

CONSORTIUM of EUROPEAN RESEARCH LIBRARIES

www.cerl.org

Procedures for Selection of Chairman, March 2011

1. The present Chairman will have completed one term of three years (2006-2009) and another of two years (2009-2011). It will therefore be necessary to have an election for Chairman for the period 2011-2014 at the Annual General Meeting in November 2011.

2. The procedure adopted in 2000 and in 2006 is set out in Article 5.2 of CERL's Rules & Regulations:

'5.2 When the need to elect a Director to act as Chairman arose when the first Chairman had served two consecutive terms of three years (1994-2000), a search committee constituted by the Executive Committee deliberated whether it was necessary to add further regulations for this particular function. They concluded that members could be approached for initial soundings, which would be reported to the Executive Committee. The Executive Committee would then arrive at a recommendation to be submitted to the Members when soliciting nominations within the time limits in which all Directors have to be nominated (see above 5.1). This procedure was duly followed in 2000 and 2006 for the election of the Chairman.'

3. As in 2006, the Executive Committee has established a Chairmanship Search Committee to oversee the process of selecting a candidate for the next three-year period. The member of the Working Group are:

Dr Claudia Fabian, Dr Margherita Spinazzola, Mr Ivan Boserup, Mr Jean-Dominique Mellot, Dr Kristian Jensen, with Dr Cristina Dondi as Secretary. The Working Group had a meeting in Oxford in March 2011 following the meeting of the Executive Committee. The Secretary has circulated copies of the documentation prepared for the election of a new Chairman in 2006. Copies of these documents have been placed on the Directors section of the CERL web site.

4. The procedure to be followed will be that CERL Members will be invited in March 2011 to submit names for consideration, and a Search Committee will identify a candidate to recommend to the 2011 AGM. The Search Committee's recommendation will be reported to CERL Members in October 2011 at the point at which the normal official notice calling for nominations is issued. If any CERL Member wishes to put forward a further nomination, that may still be done.

5. The following procedural timetable will be followed:

5.1 (April 2009) Directors' meeting approves procedures and Search Committee membership.

5.2 (March 2011) Company Secretary send out letter to all CERL Members calling for nominations (by mid-April 2011).

SECRETARY: DR CRISTINA DONDI

Registered Office at 40 Bowling Green Lane, Clerkenwell, London EC1R 0NE

Telephone: 020 7415 7134 Fax: 020 7970 5643

Email: secretariat@cerl.org

Company No. 2942632

The Consortium is a company limited by guarantee

CONSORTIUM *of* EUROPEAN RESEARCH LIBRARIES

www.cerl.org

5.3 (April 2011) Search Committee deliberates and puts forward a nomination to the Executive Committee and Directors.

5.4 (October 2011) Company Secretary sends out the nomination proposed by the Search Committee, and notes that CERL Members may still put forward nominations if wished.

5.5 (November 2011) AGM election.

6. The following documentation will be used:

6.1 Abilities, qualities and experience required of the Chairman of CERL (updated from 2006)

6.2 Job responsibilities of Chairman (updated from 2006)

6.3 Draft letter to members announcing the election, the establishment of the Search Committee, and inviting nominations.

Approved by the Board of Directors at their meeting on 20 April 2009, at the Senate House Library, London.

Cristina Dondi
Secretary
15 March 2011

SECRETARY: DR CRISTINA DONDI
Registered Office at 40 Bowling Green Lane, Clerkenwell, London EC1R 0NE
Telephone: 020 7415 7134 Fax: 020 7970 5643
Email: secretariat@cerl.org
Company No. 2942632
The Consortium is a company limited by guarantee