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Security Working Group

SECURITY NETWORK

The Supporting Tools

Related to the QAT

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The SupportingTools
Related to the QAT

Topics

The conceptual framework

The process philosophy

Format

✓ Design criterion
✓ First draft

Development pattern

✓ Enrichment process
✓ How to encourage the sending of data

First points on which we will focus the first year: proposal

✓ Standards
✓ Sharing of selected experiences

Exchange of ideas

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The conceptual framework

Aim?

Bringing you more concrete support with practical things that can be rapidly put in practice

Why?

We feel that many of the resources which are available on-line often require a lot of time, before anything concrete can be derived from them

What?

2 tools: one dedicated to standards (forms, procedures, check lists or other documentation) and the other one to the sharing of selected experiences in all relevant areas.

How?

Through a presentation allowing an operating mode as simple as "one glance one click"

Who?

Based on a dynamic collaboration

Inputs → Security Network	Processing/outputs → Security Working Group

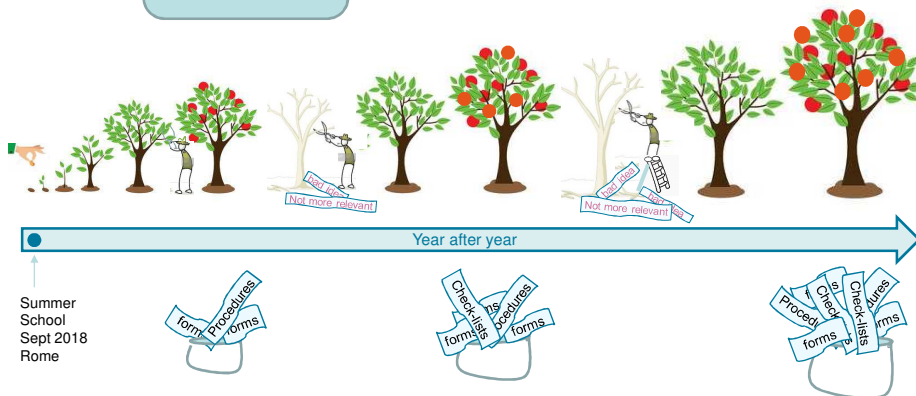CERL — Security Working Group — SECURITY NETWORK

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The process philosophy

Input from CERL Security Network = fertilizer & pruning instructions

Gardeners= CERL SWG

Not more relevant

Year after year

Summer School Sept 2018 Rome

Procedures form forms
Check-lists forms Procedures forms
Procedures Check Check-lists forms forms

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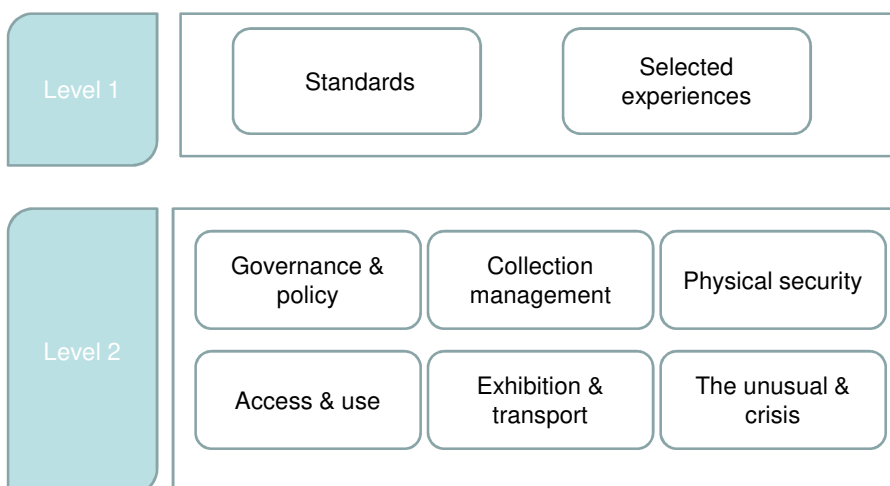Koninklijke Bibliotheek van België
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Presentation

✓ allowing an operating mode as simple as "one glance, one click"

✓ Giving access to the different relevant documents through a minimum number of levels. For example:

  ▪ Level 1: choice between standards & selected experiences

  ▪ Level 2: choice of a topic out of the 6 which are proposed by the questionnaire

  ▪ Level 3: choice between relevant elements which respond to the issues / points of attention raised by the questions related to the chosen topic

  ▪ Level 4: for the chosen element, several proposals taking into account, amongst others, the differing needs across the whole range of member libraries

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Format

First Draft

The SupportingTools

related to the QAT

Level 1	Standards	Selected experiences

Level 2	Governance & policy	Collection management	Physical security
	Access & use	Exhibition & transport	The unusual & crisis

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Slide 1

Format
First Draft

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related to the QAT

Level 3

Missing items	Near misses	....
Crisis communication	Sharing information on known threats	....
....	....	

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Slide 2

Format
First Draft

The SupportingTools
related to the QAT

Level 4

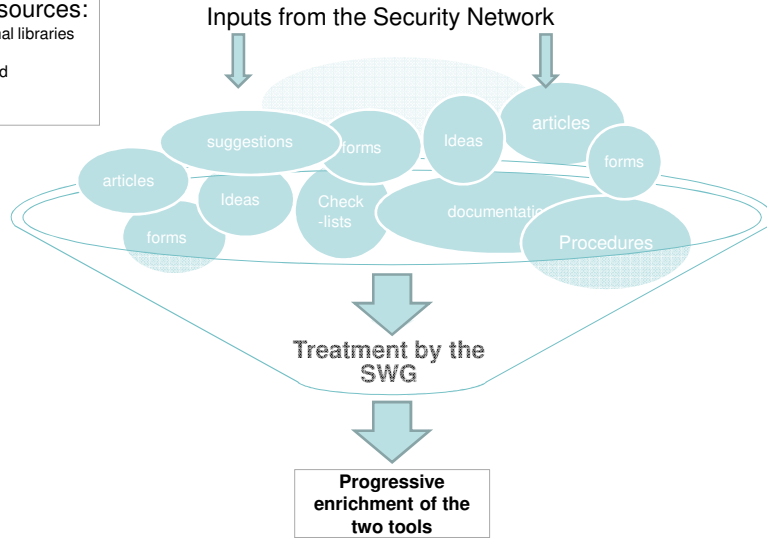| **Governance & policy** _Missing items_					Standards
Size of the institution	Internal statement		Reporting to the police		
	Procedure	Form			
Small	Example 1 hyperlink Example 2 hyperlink				
Medium	Example 1 hyperlink Example 2 hyperlink				
Large					

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Development pattern
Enrichment process

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related to the QAT

From ≠ sources:
- ✓ the national libraries
- ✓ IFLA
- ✓ Blue Shield
- ✓ Unesco
- ✓ ....

Inputs from the Security Network

articles · suggestions · forms · Ideas · articles · forms · Ideas · Check-lists · documentation · Procedures · forms

Treatment by the SWG

Progressive enrichment of the two tools

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Development pattern
How to encourage the sending of data

The SupportingTools
related to the QAT

Call to Action!

- ✓ Summer Schools
- ✓ CERL's Newsletters
- ✓ CERL website
- ✓ Security Working Group's members
- ✓ Others

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First points on which we will focus the first year

Standards

Governance & policy
Missing items
- ✓ Internal statement
  - ✓ Procedure
  - ✓ Form

- ✓ Reporting to the police
  - ✓ Procedure
  - ✓ Form

- ✓ ....

Sharing of selected experiences

Valuable/vulnerable collection items

Collection management
Ownership marks
- ✓ DNA labelling

- ✓ ....

Access & use
Control before and after use
- ✓ Weighing scale

- ✓ …

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Exchange of ideas

Thank you for your attention

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